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## Tips

### BlackBerry 8703e Smartphone



## Start me up

Thank you for choosing a BlackBerry® smartphone! See the *Getting Started Guide* that came with your device for step-by-step instructions for your device.

## Setup checklist

Complete the following tasks to set up your device. See the *Getting Started Guide* that came with your BlackBerry® device for help.

- Insert the battery
- Charge the battery
- Complete the setup wizard

## Keys and features







## Typing tips

- To capitalize a letter, hold the letter key until the capitalized letter appears or press the **CAP** key and the letter key.
- To type the alternate character on a key, press the **ALT** key and the character key. For example, to type a question mark (?), press the **ALT** key and **P/V**.
- To type a symbol, press the **SYM** key. Type the letter that appears below the symbol.
- To type an accented or special character, hold the letter key and roll the trackwheel. Release the letter key when the accented or special character appears. For example, to type ü, hold **U** and roll the trackwheel until ü appears.
- To turn on NUM lock, press the **ALT** key and the **NUM** key. To turn off NUM lock, press the **ALT** key.






## Save time

See the *Getting Started Guide* that came with your BlackBerry® device or click **Help** on your device for more information about using your device.

## Home screen tips


- To return to the Home screen, press the  key.
- To lock the keyboard, on the Home screen, click **Keyboard Lock**.
- To unlock the keyboard, press the  key and the  key.
- To lock the device, set a password. On the Home screen, click **Lock**.
- To unlock the device, type your password. Press the  key.
- To switch between the Default and Vibrate notification profiles, on the Home screen, hold the **Mute** key.


## Phone tips

- To make a call from the Home screen, type the phone number. Press the  key.
- To end a call, press the  key.
- To turn on or turn off mute during a call, press the **Mute** key.
- To turn on or turn off the speakerphone during a call, press the  key.
- To adjust the volume during a call, roll the trackwheel.
- To add an extension to a phone number, press the  key and the  key. Type the extension number.







### Try this

Make a call using a voice command.

1. In the address book, press the  key.
2. Click **New Address**.
3. Type the contact information.
4. Click the trackball.
5. Click **Save**.
6. In the voice dialing application, wait for the sound.
7. Say "**Call**" and a contact name or phone number.


To end the call, press the  key.

## Message tips







- To move to the top of a message list, press  .
- To move to the bottom of a message list, press  .
- To move to the next date in a message list, press  .
- To reply to a message, press  .
- To forward a message, press  .
- To highlight adjacent messages, hold the  key and roll the trackwheel.

### Try this

Copy text in a message and paste it into another application.

1. In a message, place the cursor before the text that you want to copy.
2. Press the  key and roll the trackwheel.
3. Click the trackwheel.
4. Click **Copy**.
5. Place the cursor where you want to paste the text.
6. Click the trackwheel.
7. Click **Paste**.

## Browser tips

- To follow a link, click the link.
- To move to a specific web page, press .
- To return to the home page, press .
- To open the bookmark list, press .
- To add a bookmark, press .
- To view a list of web pages that you have visited recently, press .
- To refresh a web page, press .
- To stop loading a web page, press the **Escape** key.
- To close the browser, hold the **Escape** key.




### Try this

Move through a web page line by line.

1. On a web page, click the trackwheel.
2. Click **Select Mode**.

To select only links and fields as you move through a web page, click the trackwheel. Click **View Mode**.

## Organizer tips







- To move to the next day, week, or month in the calendar, press the  key.
- To move to the previous day, week, or month in the calendar, press the  key and the  key.
- To convert a measurement in the calculator, type a number. Click the trackwheel. Click **To Metric** or **From Metric**. Click a conversion type.
- To search for a contact in a list of contacts, type the contact name or initials separated by a space.

### Try this

Assign a ring tone to a contact.

1. In the address book, highlight a contact.
2. Click the trackwheel.
3. Click **Edit**.
4. Click the trackwheel.
5. Click **Add Custom Phone Tune**.
6. Set a ring tone.
7. Click the trackwheel.
8. Click **Save**.

## Media tips

- To zoom in to a picture, press .
- To zoom out from a picture, press .
- To zoom to the original picture size, press .
- To rotate a picture, press .
- To pause a slide show, press the  key.
- To resume a slide show, press the  key again.

### Try this

Use a picture as your Home screen background.

1. In the media application, click a media type.
2. Click a media folder that contains pictures.
3. Click **Open**.
4. Highlight a picture.
5. Click the trackwheel.
6. Click **Set As Home Screen Image**.

To clear the picture from the Home screen, click the trackwheel. Click **Reset Home Screen Image**.